

MINUTES

BARLOW PARISH COUNCIL MEETING Tuesday 28th October 2025 7pm Barlow Village Hall

Attendees: Cllr T Thrall (Chairman), Cllr D Spofford, Cllr M Donoghue, Cllr A Banks,
Cllr C Fenteman, County Cllr M Crane, R Dean (Clerk/RFO), 3x residents

102501 Welcome

The chairman welcomed all to the meeting

102502 Public Forum

Resident received letter regarding Humber Carbon Capture, which the Chairman confirmed was a recurring issue where the property is incorrectly registered as bordering land owned by Drax Power. Suggestions to ignore the letters as no action is required, or contact a solicitor to correct the land registry records. The Chairman confirmed the proposed pipeline is on the other side of the power station and will not be running through the village.

102503 Apologies

Apologies received from Cllr Boyes.

Cllr Edmunds was not in attendance, clerk to make contact

102504 Approval of minutes

The council resolved to accept the minutes of the 30th September 2025 meeting as a true and accurate record

The Chairman signed the minutes

102505 To receive report from, and agree any actions:

- a) Chairman – no updates, other than agenda items
- b) County Councillor – no specific Barlow related updates.

CF raised queries on development out of the Barlow area which may not have planning permission.

DS queried any traffic improvements following the fatal accident at Ricall, MC confirmed that suggestions have been made to reduce the speed limit.

TT queried new bus legislation, MC confirmed that funds have not yet been confirmed but agrees Barlow is poorly served and will be requesting improvements.

Resident raised concern about the 60mph speed limit on the single track road outside Brayton Cemetary.

- c) Burial Authority – no update
- d) Village Hall Committee – funds are depleting due to the absence of regular bookings, the bookings clerk has recently resigned and the role is being picked up by the voluntary members of the committee.
- e) Drax – no update
- f) YLCA – no update

102506 Planning

- a) To consider and decide upon the following planning applications:

None

- b) To receive and note the following planning decision/information:

None

102507 Matters requested by councillors:

- a) To agree actions relating to the maintenance of the pump track/play area – N/A
- b) To agree actions relating to the redevelopment of land at Carr Lane – group were unsuccessful in the recent grant application due to concerns with the lease length. Can reapply to Drax community fund in the next season. Some weeding and tidying has been undertaken
- c) Christmas tree – CF has commenced the build. Xmas event is proposed 6th December
- d) Damaged railings Brown Cow Road – clerk to follow up with Highways
- e) Unauthorised caravan – no update
- f) To discuss any actions relating to the Drax lease and un-communicated resident garden purchase – including signing of lease amendment – Chairman & Vice-chairman signed the surrender, witnessed by the clerk

- g) To discuss request for access over car park for residential driveway – resident not present at the meeting to discuss

102508 Correspondence received:

To receive information on the following new correspondence and decide further action where necessary:

- Halloween event Skylark centre 30th & 31st October.
- Grass cutting contractor – additional cuts required? The council resolved no more cuts
- North Yorkshire Council CIL correspondence - £942 received from new property, to decide on spend

102509 Financial matters

To report on closing balances, payments, and other financial/statutory matters

- a) The council resolved to accept the RFO report

Barlow Parish Council Financial Report: October 2025

Savings account:

Balance as at 12 th October 2025	£948.28	Statement 228
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Community Account:

Balance as at 12 th October 2025	£29,271.82	Statement 513
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Total	£30,220.10	
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Income received since last meeting:

CIL Payment £942.04

Payments made since last meeting:

Payments to approve at this meeting:

Clerk Salary	£391.83
Village Orderly Salary	£84.82
HMRC	£118.66
Marcus Taperell Tree Surgery	£480.00
TOTAL	£1,075.31
Christine Thrall expenses – poppies/wreath	£49.99

Budget position: As at 31st October 2025

Total Yearly budget 2024/25:	£24,353	
Total spend to date	£18,011.49	74%

- b) The council approved payment of invoices via online banking
- c) Internal controls annual review – appointment of councillor responsible – clerk to ask Cllr Boyes
- d) The council discussed the proposed budget and recommended one minor amendment. Precept increase was agreed at 3% increase to £21,817

102511 Policies

To comment on clerks feedback of YLCA Policy Requirements document and adoption of various YLCA model policies

The council resolved the following recommendations:

- Adoption of LGA model code of conduct
- Clerk to summarise land and lease holdings into a list
- Add declaration of interest as separate agenda item
- Adoption of YLCA model co-option policy
- Clerk to draft new terms of reference for Village Hall Committee
- Clerk to investigate document retention policy
- Adoption of the YLCA delegated authority model policy, with staffing committee section replaced with Chair & Vice-Chair
- Adoption of the YLCA model complaints policy
- Clerk to contact YLCA for advice on CCTV policy
- Clerk to draft a simple website management policy
- Chairman to draft Social Media, Communications & IT policy
- Adoption of YLCA model media policy
- Clerk to ask Mick Woodrow if he would be comfortable undertaking the play area checks
- Clerk to re-issue Cllr Fenteman with BPC email instructions
- Adoption of YLCA model financial risk policy
- Internal controls checklist – clerk to ask Cllr Boyes if he would be willing to undertake

- Adoption of YLCA model reserves policy
- Adoption of YLCA model disposal policy
- Clerk to draft a contract for the village orderly

102512 Councillors Forum

To take any points from councillors. For information only, no decisions to be made

102513 Items for the next agenda

To notify the clerk of matters for inclusion on the agenda of the next meeting

102514 Public forum

To receive any further comments from members of the public. For information only, no decisions to be made

102515 Confirmation of next meeting

Tuesday 25th November 2025, 7pm

102516 Closure of meeting