

# OFFICIAL NOTICE AND AGENDA

## BARLOW PARISH COUNCIL ANNUAL MEETING OF THE COUNCIL Tuesday 27<sup>th</sup> May 2024 7pm Barlow Village Hall

Attendees: Cllr T Thrall (Chairman), Cllr D Spofford, Cllr P Boyes, Cllr M Donoghue, Cllr A Bnkas, Cllr C Fenteman, County Cllr M Crane, R Dean (Clerk/RFO), 3 residents

### 052501 Election of Chairman

- a) The councillors elected Cllr Thrall as chairman
- b) The chairman signed the acceptance of office
- c) The clerk witnessed and signed chairman's acceptance

### 052402 Election of Vice-Chairman

- a) The councillors elected Cllr Spofford as vice-chairman
- b) The vice-chairman signed the acceptance of office
- c) The clerk witnessed and signed vice-chairman's acceptance

### 052503 Welcome

The chairman welcomed all to the meeting

### 052504 Public Forum

Resident attended the meeting to discuss driveway access to their property over the village hall car park, including the installation of a dropped kerb. The property currently has no off-road parking and the residents are parking in the car park. The council have no objections to the access however do not agree to fund any costs towards the works or any required legal agreements. The council have advised the resident to make contact with a solicitor.

### 052505 Apologies

Apologies and reasons for absence were received from Cllr Edmunds

### 052506 Approval of minutes

The council resolved to accept the minutes of the 29<sup>th</sup> April 2025 meeting as a true and accurate record  
The Chairman signed the minutes

### 052507 Council to appoint representatives to outside bodies

- a) Brayton Burial Authority – Cllr Spofford and Cllr Donoghue volunteered
- b) Village Hall Committee – Cllr Banks volunteered
- c) Drax PLC – Cllr Thrall volunteered
- d) YLCA – Cllr Thall volunteered
- e) Any other organisations – N/A

### 052508 To receive reports, for information only, from:

- a) Chairman – No further updates, other than the annual report discussed in the APM
- b) County Councillor – Drax power have submitted a bid to build a data warehouse. If successful a consultation and planning application should follow. No further updates on the post box issue yet. Savings of £4m have been generated from the changes on homes to school transport. Cllr Boyes raised the issue of the late cuts to the A1041 junction by Highways. Cllr Fenteman queried the 10 week closure signage at the bypass. Cllr Spofford queried the public rights of way issues that have been raised.
- c) Burial Authority – Meeting was held last week, Brayton council representatives have been replaced. Cllr Spofford has been re-elected as chairman of the authority. The precept and burial charges have been reviewed and will be maintained with no increase for the next twelve months.
- d) Village Hall Committee – Gas cooker has now been installed
- e) Drax – no updates
- f) YLCA – no updates

## 052509 Planning

- a) To consider and decide upon the following planning applications:

### ZG2025/0430/HPA - 49 Park Road

Late notification and was not added to the agenda, councillors to review and feedback if any issues to the clerk

- b) To receive and note the following planning decision/information:

### ZG2025/0096/FUL Bracken House Farm, Barlow Common Road - REFUSED

Conversion and extension of storage building for use as a residential property

## 052510 Matters requested by councillors:

- a) To agree actions relating to the completion and maintenance of the pump track/play area – grass cutting contractor has complained about the amount of stones on the grass from the pump track. Resident has expressed concerns about the structure of the large tree on the Park lane playing field, implying it may be dangerous. The opinion of the council was that the tree's condition is acceptable.
- b) To agree actions relating to the redevelopment of land at Carr Lane – Looking for quotes for pond liners and grass cutting
- c) Christmas tree – Cllr Fenteman to progress
- d) Post box – awaiting confirmation of install
- e) 20mph signage – now installed
- f) Damaged railings Brown Cow Road – Cllr Fenteman to ask drainage boards if they are responsible

## 052512 Correspondence received:

To receive information on the following new correspondence and decide further action where necessary:

- Access request over club car park for new driveway – discussed in public forum

## 052513 Financial matters

To report on closing balances, payments, and other financial/statutory matters

- a) The council resolved to accept the RFO report

### Barlow Parish Council Financial Report: May 2025

#### Savings account:

|   |         |               |
|---|---------|---------------|
| Balance as at 12 <sup>th</sup> May 2025 | £940.53 | Statement 224 |
|---|---------|---------------|

#### Community Account:

|   |            |               |
|---|------------|---------------|
| Balance as at 12 <sup>th</sup> May 2025 | £28,345.02 | Statement 508 |
|---|------------|---------------|

|              |                   |  |
|--------------|-------------------|--|
| <b>Total</b> | <b>£29,285.55</b> |  |
|--------------|-------------------|--|

#### Income received since last meeting:

|         |                        |            |
|---------|------------------------|------------|
| Precept | 30 <sup>th</sup> April | £10,591.00 |
|---------|------------------------|------------|

|            |                      |           |
|------------|----------------------|-----------|
| VAT refund | 19 <sup>th</sup> May | £1,046.62 |
|------------|----------------------|-----------|

#### Payments made since last meeting:

|              |       |
|--------------|-------|
| Bank charges | £5.00 |
|--------------|-------|

#### Payments to approve at this meeting:

|              |         |
|--------------|---------|
| Clerk Salary | £392.03 |
|--------------|---------|

|      |        |
|------|--------|
| HMRC | £91.40 |
|------|--------|

|                        |         |
|------------------------|---------|
| Village Orderly Salary | £312.00 |
|------------------------|---------|

|  |         |
|--|---------|
| North Yorkshire Council Lighting Maintenance | £203.10 |
|--|---------|

|                        |        |
|------------------------|--------|
| Mole man reimbursement | £40.00 |
|------------------------|--------|

|              |                 |
|--------------|-----------------|
| <b>TOTAL</b> | <b>£1038.53</b> |
|--------------|-----------------|

#### Budget position: As at 31st May 2025

|                              |         |
|------------------------------|---------|
| Total Yearly budget 2024/25: | £24,353 |
|------------------------------|---------|

|                     |           |     |
|---------------------|-----------|-----|
| Total spend to date | £6,974.08 | 29% |
|---------------------|-----------|-----|

At last communication, the external auditor PKF fees were £639 excl VAT

- b) The council approved payment of invoices via online banking

## 052514 Annual Governance and Accountability Return

Deferred until next meeting due to delay on external audit, due this week.

**052515 Councillors Forum**

Unauthorised caravan is still on Mill Lane and there have been reports of digging. Planning enforcement are aware and progressing action.

Clerk to arrange a PC email for Cllr Donoghue.

**052516 Items for the next agenda**

To notify the clerk of matters for inclusion on the agenda of the next meeting – caravan, village orderly vacancy.

**052517 Public forum**

Resident mentioned an oak tree for the council to look at in the wildlife garden which looks like it may be hollow

**052518 Confirmation of next meeting**

Tuesday 24<sup>th</sup> June 2025, 7pm

**052519 Closure of meeting**